

# NEW LEAF PREP ACADEMY

## Public Board Meeting Minutes

Board Meeting – March 12th, 2024

Present: Brianna Simoens, Dan Christoff, Natasha Vandembush, Ashley Pamperin-Sexauer

Not Present:

Also Present: Paige Christoff, Matthew Christoff

Brianna Simoens called the meeting at 6:02 pm

Roll Call

Started at 6:02 pm Approve the prior minutes. A MOTION was made by Natasha to approve the prior minutes. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Started at 6:03pm Adopt the agenda A MOTION was made by Natasha to adopt the agenda. Seconded by Ashley. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Community Input - None

Review, Approve, and Initial Invoices, Purchase Orders, Transactions, and Monthly Financial Statements – Started at 6:03 pm The board was presented with the invoices, purchase orders, transactions, and monthly financial statements for approval. A MOTION was made by Brianna to approve the invoices, purchase orders, and transactions. Seconded by Ashley. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review and Approve Qtr 1 and Qtr 2 2023 Financials and Budget– Started at 6:10 pm Mr. Christoff went through the expenditures to date and the budget for the remainder of the 2023-2024 school year. A MOTION was made by Brianna to approve Seconded by Natasha. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review and Approve OEO Site Visit Action Plan - Started at 6:39 pm. The board discussed their responses to the first two items on the action plan. A MOTION was made by Ashley to approve Seconded by Natasha. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Enrollment Updates - Started at 6:56 pm Mrs. Christoff gave an enrollment update.

Staffing Update - Started at 7:14 pm Mrs. Christoff gave a staffing update.

Future Agenda Items - Started at 7:19 pm. Would like to discuss ideas to save money with the kitchen suppliers and work to get more students enrolled in the hot lunch program.

Meeting is adjourned 7:20 pm