

NEW LEAF PREP ACADEMY

Public Board Meeting Minutes

Board Meeting – December 13th 2022

Present: Brianna Simoens, Dan Christoff, Nicole Siedel, Natasha Vandembush, Ashley Pamperin-Sexauer

Not Present:

Also Present: Paige Christoff, Matthew Christoff, Shea Willmann
Paige Christoff called the meeting at 2:01pm

Roll Call

Started at 2:03pm Approve the prior minutes. A MOTION was made by Brianna to approve the prior minute. Seconded by Dan. A vote was taken on the motion; 5-Yes; MOTION CARRIED.

Started at 2:04pm Adopt the agenda A MOTION was made by Natasha to adopt the agenda. Seconded by Ashley. A vote was taken on the motion; 5- Yes; MOTION CARRIED.

Community Input - Started at 2:05 pm Jamie Barke gave input to the board. Jamie wanted more input from the board and more parent clarification of the snack policies. Mrs. Christoff and the board discussed and presented a more clear solution and determined possible action items.

Review and Approve Invoices, Purchase orders, Transactions, and Financial statements – Started at 2:09 pm
The board was presented with the invoices, purchase orders, transactions, and financial statements for approval. A MOTION was made by Nicole to approve the invoices,

purchase orders, transactions, and financial statements. Seconded by Natasha. A vote was taken on the motion; 5-Yes; MOTION CARRIED.

Review Enrollment Capacity – Started at 2:14 pm Mrs. Willmann gave an overview of new students coming in after the holiday break and an overall update on total enrollment numbers. No vote needed.

Building updates – Started at 2:18pm Matt gave an overview of the addition, timeline, and the addition of wood chips on the playscape. No vote needed.

Administrative School Updates – Started at 2:24pm Mrs. Willmann gave an overview of school updates including the monthly newsletter, the upcoming student led conferences, and answered any of the board questions. No vote needed.

Review and approve capitalization policy – Started at 2:27pm Matt gave an overview of the updated policy including the depreciation schedule of assets. He answered the board's questions. A MOTION was made by Brianna to approve the updated capitalization policy. Seconded by Nicole A vote was taken on the motion; 5-Yes; MOTION CARRIED.

Review and approve retirement plan changes – Started at 2:29pm Matt gave an overview of the new retirement plan. We will be switching from a 3% match to a 6% match to be more competitive. A MOTION was made by Brianna to approve the retirement plan changes. Seconded by Dan A vote was taken on the motion; 5-Yes; MOTION CARRIED.

Review playscape – Started at 2:30pm Mrs. Christoff gave an overview of the playscape and timeline. No vote needed.

Review and approve expansion into High School – Started at 2:35pm Mrs. Christoff gave an overview and timeline of expanding into High School. Mrs. Christoff and the board discussed future building needs and timeline. Matt gave an overview of the financial implications and possible grants and application timelines. A MOTION was made by Brianna to approve administration to apply for a high school contract and grants. Seconded by Natasha A vote was taken on the motion; 5-Yes; MOTION CARRIED.

Future Agenda Items - No items Meeting is adjourned
3:12pm