

# NEW LEAF PREP ACADEMY

## Public Board Meeting Minutes

Board Meeting – February 14th 2023

Present: Brianna Simoens, Dan Christoff, Nicole Seidel, Natasha Vandembush

Not Present: Ashley Pamperin-Sexauer

Also Present: Paige Christoff, Matthew Christoff, Ashley Moll, Shea Willmann

Brianna Simoens called the meeting at 2:01pm

Roll Call

Started at 2:02pm Approve the prior minutes. A MOTION was made by Natasha to approve the prior minutes. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Started at 2:02pm Adopt the agenda A MOTION was made by Natasha to adopt the agenda. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Community Input - Started at 2:03 pm Colbey Decker gave input about the parking lot area and using a portion for recess. She also gave input about supplemental take home materials. Jamie Barke gave input about the parking, pick-up, and drop-off procedures.

Review and Approve Invoices, Purchase Orders, Transactions, and Monthly Financial Statements – Started at 2:15pm The board was presented with the invoices, purchase orders, transactions, and monthly financial statements for approval. A MOTION was made by Nicole to approve the invoices, purchase orders, and transactions. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review Budget – Started at 2:19pm Mr. Christoff gave an overview of the quarterly and biannual financial statements in relation to the original budget and the proposed amended budget. There was some discussion and questions that Mr. Christoff answered. A MOTION was made by Brianna to approve the amended budget. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review and Approve CSP fund usage policy - Started at 2:34pm Mr. Christoff gave an overview of the CSP fund usage policy. A MOTION was made by Brianna to approve the CSP fund usage policy. Seconded by Natasha. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review Enrollment Capacity and Lottery - Started at 2:35pm Mrs. Willmann gave an update on the enrollment numbers by grade for the 23-24 school year. No vote required.

Building updates - Started at 2:45pm Mr. Christoff gave an update on the construction and timeline of the addition. No vote required.

Review and approve Handbook policies - Started at 2:48pm Mrs. Christoff gave an overview of suggested updates to the policy to continue to limit distractions within classrooms. The board chose to be presented with exact written policy adjustments at the next board meeting to proceed with a vote.

Future Agenda Items - None

Meeting is adjourned 3:11pm