

# NEW LEAF PREP ACADEMY

## Public Board Meeting Minutes

Board Meeting – September 12th 2023

Present: Brianna Simoens, Dan Christoff, Natasha Vandembush, Ashley Pamperin Sexauer

Not Present:

Also Present: Paige Christoff, Matthew Christoff, Ashley Moll, Shea Willmann

Brianna Simoens called the meeting at 6:02pm

Roll Call

Started at 6:03pm Approve the prior minutes. A MOTION was made by Ashley to approve. Seconded by Natasha. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Started at 6:04pm Adopt the agenda A MOTION was made by Natasha to approve. Seconded by Ashley. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Community Input - Started at 6:05 pm No community input.

Review, Approve, and Initial Invoices, Purchase Orders, Transactions, and Monthly Financial Statements – Started at 6:08pm The board was presented with the invoices, purchase orders, transactions, and monthly financial statements for approval. A MOTION was made by Brianna to approve. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Enrollment Updates - Started at 6:24pm Mrs. Willmann gave an updated on the enrollment numbers by grade for the 23-24 school year. Also discussed new pupillary funding amounts. No vote required.

Review Enrollment Capacity and Set Enrollment Dates - Started at 6:38pm Mrs. Christoff gave an overview of the proposed enrollment dates and discussed with the board. A MOTION was made by Natasha to approve. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Discussion on Charter Grant Applicable Training Topics:

- Staffing and Training - Started at 6:40pm Mrs. Christoff discussed the current staff training through CGMS and the AMS accreditation process. She also discussed the NLPA teacher observation and review process well as the PLC's, and staff meetings. No vote required.
- Specials - Started at 7:08pm Mrs. Christoff gave an overview of the specials offered this year at NLPA. Not vote required.
- Curriculum - Started at 7:12pm Mrs. Christoff gave an in depth explanation of the curriculum and scope and sequence at NLPA in each cycle year. No vote required.

High School Charter Update - Started at 7:56pm Mrs. Christoff discussed the process and gave an update on our status in the application process. No vote required.

Fundraising Update - Started at 8:02pm Mrs. Christoff gave an update on the amount raised for the playscape to date what items have been purchased for the playscape. No vote required.

Building Updates - Started at 8:04pm Mr Christoff gave an update of the building progress. No vote required.

Pick-up & Drop-off Process & Updates - Started at 8:08pm Mrs. Christoff and the board discussed how to make the process smoother and some suggestions. No vote required.

Hot Lunch Program - Started at 8:24pm Mrs. Christoff gave an update on the kitchen timeline and current enrollment in the school lunch program. No vote required.

Review Board Meeting Dates - Started at 8:42pm Mrs. Christoff gave an update on upcoming board meetings. They will continue to be monthly. No vote required

Future Agenda Items - Started at 8:48pm Mrs. Christoff discussed with the board to start planning the Holiday concert.

Review and Approve Closed Session: State Statue 19.85 Started at 8:52pm A MOTION was made by Brianna to approve. Seconded by Ashley. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Return from Closed Session at 9:12pm

Meeting is adjourned 9:12pm