

NEW LEAF PREP ACADEMY

Public Board Meeting Minutes

Board Meeting – January 16th 2024

Present: Brianna Simoens, Dan Christoff, Natasha Vandembush, Ashley Pamperin-Sexauer

Not Present:

Also Present: Paige Christoff, Matthew Christoff, Ashley Moll, Shea Willmann

Brianna Simoens called the meeting at 6:01 pm

Roll Call

Started at 6:02 pm Approve the prior minutes. A MOTION was made by Natasha to approve the prior minutes. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Started at 6:03 pm Adopt the agenda A MOTION was made by Ashley to adopt the agenda. Seconded by Natasha. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Community Input - Started at 6:04 pm Stephanie Krings gave community input.

Review, Approve, and Initial Invoices, Purchase Orders, Transactions, and Monthly Financial Statements – Started at 6:05 pm The board was presented with the invoices, purchase orders, transactions, and monthly financial statements for approval. A MOTION was made by Ashley to approve the invoices, purchase orders, and transactions. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review and Approve Governance Board Officers– Started at 6:14 pm The proposal was for Natasha to become the Treasurer and Ashley to become the Secretary. A MOTION was made by Ashley to approve the officers Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review Fee Schedule for Record Requests- Started at 6:17 pm Bri gave an overview of the fee schedule and discussed with the board. No vote required

Review and discuss Lines of Credit - At 6:26 pm, Mr. Christoff gave the audience a presentation on Lines of Credit. The board was presented with a new line of credit proposal. Dan recused himself from voting. The board discussed. A MOTION was made by Bri to approve the new lines of credit agreement Seconded by Ashley. A vote was taken on the motion; 3-Yes; MOTION CARRIED.

Review and discuss Lease Agreement - Started at 7:15 pm Mr. Christoff gave a presentation on the Lease to the audience. The board was presented with a new lease proposal. Dan recused himself from voting. The board discussed. A MOTION was made by Ashley to approve the new lease agreement Seconded by Bri. A vote was taken on the motion; 3-Yes; MOTION CARRIED.

Review and discuss Updated Employee Allocation Policy - Started at 7:24 pm Mr. Christoff gave a presentation on the employee allocation policy to the audience. The board was presented with a new employee allocation policy. Dan recused himself from voting. The board discussed. A MOTION was made by Ashley to approve the new employee allocation policy. Seconded by Natasha. A vote was taken on the motion; 3-Yes; MOTION CARRIED.

Nutrition Program - Started at 7:28 pm Mr. Christoff gave an overview of the nutrition program financials to the audience and board. The board discussed. No vote required.

Enrollment Updates & Enrollment Processes - Started at 7:34 pm Mrs. Christoff gave an enrollment update. The board discussed. No vote required.

Truancy Policy - Started at 7:50 pm Mrs Christoff gave an overview of the truancy policy. The board discussed. No vote required.

Upcoming events - Started at 8:25 pm Mrs Christoff gave an overview of upcoming events. No vote required.

Staffing update - Started at 8:40 pm Mrs. Christoff a staffing update. No vote required.

Future Agenda Items - Started at 8:45 pm The Board discussed.

Meeting is adjourned 8:47 pm