

NEW LEAF PREP ACADEMY

Public Board Meeting Minutes

Board Meeting – December 12th 2023

Present: Brianna Simoens, Dan Christoff, Natasha Vandembush, Ashley Pamperin-Sexauer

Not Present:

Also Present: Paige Christoff, Matthew Christoff, Ashley Moll, Shea Willmann

Brianna Simoens called the meeting at 2:05 pm

Roll Call

Started at 2:05 pm Approve the prior minutes. A MOTION was made by Natasha to approve the prior minutes. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Started at 2:05 pm Adopt the agenda. A MOTION was made by Ashley to adopt the agenda. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Community Input - Started at 2:05 pm Elena Borghi gave input to bring back art and music. This is a staffing issue; we cannot find art and music teachers mid-year. We will be trying to rehire these positions in spring for next year.

Review, Approve, and Initial Invoices, Purchase Orders, Transactions, and Monthly Financial Statements – Started at 2:10 pm The board was presented with the invoices, purchase orders, transactions, and monthly financial statements for approval. A MOTION was made by Ashley to approve the invoices, purchase orders, and transactions. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review and Approve 2022-2023 Financial Audit - Started at 2:18 pm The board was presented with the 2022-2023 Financial Audit. A MOTION was made by Dan to approve the financial audit. Seconded by Ashley. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review and Approve Grant Application- Started at 2:21 pm Mrs. Christoff gave an overview of the new grant application to extend the prior grant. A MOTION was made by Natasha to apply to extend the grant. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Enrollment Updates - Started at 2:25 pm Ms. Willmann gave an update on the enrollment numbers by grade. No vote required.

Fundraising Update - Started at 2:40 pm Bri gave an update on the upcoming fundraising activities and the holiday gathering. No vote required.

Staffing Update - Started at 2:45 pm Mrs. Christoff gave an overview and update on current staffing. No vote required.

Parent Communication - Started at 2:56 pm Mrs Christoff gave an overview on parent communications. No vote required.

Pickup Process Updates - Started at 3:09 pm Mrs Christoff gave an overview and update on the updated pickup process. No vote required.

Playscape Update - Started at 3:12 pm Mr Christoff gave an overview and update on current playscape status. No vote required.

Future Agenda Items - Started at 3:18 pm Plan upcoming parent information sessions and create a parent grace and courtesy policy.

Review and Approve Closed Session: State Statue 19.85 (c) Started at 3:19 pm A MOTION was made by Natasha to approve. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Return from Closed Session at 3:48 pm

Meeting is adjourned 3:48 pm