

# NEW LEAF PREP ACADEMY

## Public Board Meeting Minutes

Board Meeting – August 4th 2022

Present: Dan Christoff, Nicole Siedel, Brianna Simoens, Courtney Trepanier, Natasha Vandembush

Not Present:

Also Present: Paige Christoff, Matthew Christoff, Shea Willmann, Ashley Moll

Paige Christoff called the meeting at 2:03pm

Roll Call

Started at 2:04pm A MOTION was made by Nicole to approve the prior minutes. Seconded by Brianna. A vote was taken on the motion; 5-Yes; MOTION CARRIED.

Started at 2:04pm A MOTION was made by Brianna to adopt the agenda. Seconded by Courtney. A vote was taken on the motion; 5-Yes; MOTION CARRIED.

Review and discuss enrollment – Started at 2:06 pm Shea presented the updated enrollment numbers. The board asked some questions for clarification around the primary studios and 1st grade, Shea answered the questions. Some discussion took place. No Vote required.

Review and discuss an advertising campaign – Started at 2:10 pm Paige presented the benefits of running an advertising campaign. Some discussion took place on different free and low cost options for advertising. No Vote required.

Review and discuss staffing - Started at 2:11pm Paige presented that Shea will be handling the North building and Ashley will be handling the South building. There was some discussion and Paige answered the Boards questions. Paige also went through the staff roster for the upcoming school year. No Vote required.

Review and discuss building update - Started at 2:18pm Matt gave a building progress update on the renovation at the North building and the addition at the South building. No Vote required.

Review and discuss fundraising update - Started at 2:21 Brianna gave a fundraising update and overview from the prior year and what is expected for the next school year. Paige discussed the needs of funds from the fundraising committee for the playground. No Vote required.

Review and discuss board meeting schedule - Started at 2:26 Paige and the board discussed increasing to one Board meeting per month that has an alternating time to allow more parents to be able to make it to the meetings. Even months will be at 2pm and odd months will be at 6pm on the 2nd Tuesday of each month. This also will help people be able to schedule in advance to make it to the board meetings. A MOTION was made by Brianna to change the scheduled meetings dates and times to reflect what was discussed. Seconded by Nicole. A vote was taken on the motion; 5-Yes; MOTION CARRIED.

Review and discuss election process - Started at 2:35 Paige and the board discussed the board election process and made sure there were no questions on the process. No Vote required

Review and discuss the budget - Started at 3:09 Matt presented the 2022 2023 school year budget and grant budgets. Matt answered any board questions. Matt presented the non specific

salary and benefit schedules. A MOTION was made by Brianna to approve the budget, grant budgets, and non specific salary and benefit schedules. Seconded by Dan. A vote was taken on the motion; 5-Yes; MOTION CARRIED.

A MOTION was made by Brianna and seconded by Nicole to go into Executive Session at 3:18 pm under provisions of State Statute 19.85(1)(c) Subject: Specific Employee pay ranges and benefits for 2022-2023. A vote was taken on the motion; 5-Yes; MOTION CARRIED.

The Board reconvened from Executive Session at 3:28 pm

Meeting is adjourned 3:28 pm